



MINISTRY OF COMMERCE AND INDUSTRY

APPLICATION PROCESS AND GUIDELINES FOR LOADING AND OFFLOADING

Step 1

- The applicant makes enquiry at the Commerce Department of the Ministry of Commerce and Industry, Anambra State Secretariat, Jerome Udoji Road, Awka
- The applicant fill out an enquiry form with details of his requirements at no cost.
- Commerce Department at the Ministry provides list of credible suppliers

Step 2

- The applicant make contact with his preferred supplier. (This can be either by phone, email or physical.)
- The Applicant verify authenticity and condition of products / goods.
- The Applicant makes payment either through bank deposit, KTT or mobile app
- The applicant provides proof of payment to the supplier.

Step 3

LOADING AND OFFLOADING (Commence the packing and loading of the products from the suppliers warehouse)

- For this step, the following tariff are applicable statewide:
 - ⇒ Trailers & Containers/12 tyres - N30,000
 - ⇒ Trailers & Containers/10 tyres - N25,000
 - ⇒ 911 Trucks - N20,000
 - ⇒ Faulkers - N15,000
 - ⇒ Semi Trucks / 608 - N10,000
 - ⇒ Datsun Shuttle Trucks - N3000

All payments should be made directly to state government designated agents at the loading location.

Service Delivery Timeline

- We aim to ensure step 1 – 3 will be concluded **within 3-5 Working Days** prior to the final stage for haulage described in step 4.

Step 4

HAULAGE

- After products have been loaded at the designated warehouse, the loaded vehicle begins its transit out of the state.
- At the exit borders of the state, a haulage / commerce fee is paid to designated agents.
- The approved tariff is outlined below
 - HAULAGE AND COMMERCE FEES:**
 - ⇒ Small Trucks (Pick Up) – N500
 - ⇒ Truck with Six Tyres (Dyna) - N1000
 - ⇒ Truck with Six Tyres (911) - N2000
 - ⇒ Truck with Twelve Tyres - N3000
 - ⇒ Trailer - N4000

SLAs –Hotlines: 07037977884 / 09125926290. (80% of Grievances received have been addressed).

For enquiries, kindly contact the Office of the Hon. Commissioner Ministry of Commerce and Industry, Anambra State. Tel: 09125926290